**HOTEL DESCRIPTION**

**Hotel Murano**

**Located at 1320 Broadway Plaza in Tacoma, the Hotel Murano is a Forbes four-star rated hotel with boutique accommodations and museum worthy collection of glass art from around the globe.**

**This description/information is provided for your convenience and assistance. Please note: the use of compass directions is not precise, but rather is used for relative location.**

**Entering the hotel through the main entrance off of Broadway, you will be facing south and will be at the far left of the lobby. There is a stairway railing in front of you. Veer slightly to the right and continue south, passing a staircase along your left, and seating area on the right to find the front desk which will be on your left, along the east side of the lobby and facing west. The lobby has a large seating area filling the center of it with a tile walkway around it. The Lobby Bar is on the far right of the lobby along the west side. There’s a Bellman’s desk on the northwest corner of the lobby facing south. The elevators are located on the southwest corner of the lobby, along the south wall. The lobby is on the 2nd floor of the hotel.**

**There are three elevators which face north (numbered 1, 2, 3, left to right while facing them). The lobby, 3rd and 4th floors are public floors with menu driven touch screen access and large button for those unable to use the touch screen which talk through the menus. Press the button and listen as it calls out the floors; once you hear the floor you wish to go, press the button quickly, press twice to cancel. The elevator programmed to take you to your desired floor will be announced, including directions on walking to it. The elevator buttons on the sleeping floors are traditional up and down buttons. The floors are announced at the arriving floor. When getting on the elevator from a sleeping floor, you must key in the number you wish to travel using a phone-like keypad. These buttons are not brailled, but there is the traditional raised dot on the number 5 and a raised star on the button below the 7 and to the left of 0 which is for the lobby. Just below the keypad are two more important buttons, enter and cancel; the enter button is the length of and directly beneath star-0 and the cancel has a raised letter x on it and is below the “pound” key. Other buttons in the elevators do have braille on them such as “open” and “close”.**

**Sleeping rooms are on floors 5 through 25. There are ice machines on each of these floors but this hotel does not have any vending machines, so plan accordingly.**

**Sleeping rooms each have a mini bar which require a key (request at the front desk upon check in). This is fully stocked, but you can remove items to use the space for medications if necessary, returning them before you check out. There is also a basket filled with snacks for purchase in each room. Although these are usually located in the lower part of the nightstand, during our stay they will place them above the armoire. Keep in mind that consuming any beverage from the bar or snack from the basket will be charged to you.**

**Although most activities of convention will take place in the Pavilion, the Welcome Lounge, Presidents breakfast and hospitality will take place on the 3rd floor of the hotel; the Fitness center, restaurant “The Bite”, as well as access to the Pavilion are on the 4th floor.**

**When exiting the elevators on the 3rd floor there will be an open space ahead of you as the center of this floor overlooks the lobby below with a railing around it. Turn right placing the elevators on your right and walk past a seating area on your left to where this pathway ends. Turn left and walk with the seating area still on your left and a wall along your right and follow it as it turns slightly right. Keeping the railing along your left and wall along your right you will walk about 30 feet or so you will arrive at the Torcello-Burano room on the right. Stairs leading up to the 4th floor and down to the lobby will be to your left, and in front of you will be a small hallway with the Lido Board Room to its left.**

**When exiting the elevators on the 4th floor, a glass art encased wall is displayed ahead of you. Turn right and walk until you reach the end of this wall, the 24-hour fitness center will be on your right, just pass the elevators. Turn left with the fitness center to your back and keeping the wall along your right (the lobby below will be along your left), walking until you reach tile. Turn right at the tile and continue over the carpet to more tile leading you to the outside doors about 20 feet ahead (at the carpet, the stairs heading down to the 3rd floor are to the left). There are public restrooms along the right before reaching the exit. The Bite restaurant and lounge are along the west side of the 4th floor and can be accessed by turning left at the restrooms and traveling with the railing overlooking the lobby to your left.**

**The Pavilion is accessed from the 4th floor hotel exit. When leaving the hotel, the entrance to the Pavilion is across the Courtyard. Walking along the west side near the wall will keep you under cover as you travel between these connecting buildings. Both entrances will have a carpet in front of it for easy identification. Entrance into the hotel in the later hours may require key access. The slot to slide your key is to the right of the door.**

**The relieving areas are on this 4th floor Courtyard, east of both the hotel and Pavilion doors. About 10 feet to the right of the hotel door, and 10 feet to the left of the Pavilion door are grassy areas. There will be a receptacle at both locations between the grass and door. The area is well lit at night.**

**When entering the Pavilion you will be in the Rotunda, a large hexagon shaped room. The registration/information desk will be off to your right along the east side and the entrance to the meeting space is off to the left across the room. Turning left and heading west, there will be a galley way to your right to the public restrooms (head north into this galley way, find along the west wall, men’s then women’s with coat racks along the east wall across from the restrooms). Continuing through the very wide corridor are meeting rooms C, B, and A along the right, and F, E and D on the left.**

**The pre-convention board meeting, general sessions, Showcase of Talent and WCB business meeting will take place in A at the far right end of the corridor. All larger meals will be held in D at the far left end. Resolutions, the First Timer breakfast, Life Member’s Reception and scheduled technology training will be held in E along the left side. Exhibits on Friday will be held in C and F which are to the right and left respectively as you enter the corridor. C will also be the location for the guide dog functions and scholarship reception on Saturday. The banquet will be held at the far end of the corridor in A and D.**

**Other Useful Information!**

* **Check-in time for the hotel is 3:00pm and check-out is 11:00am.**
* **The Bite is open most days 7:00am to 10:00pm (opening at 9:00am on Sundays).**
* **The Lobby Bar is open 4:00pm to 11:00pm daily.**
* **Room service is available 24/7.**
* **The fitness center is open 24 hours.**
* **Complimentary self-parking for all overnight guests.**
* Complimentary daytime parking is available at the Tacoma Dome Station.
* **Complimentary wireless internet access for all guests (valid in meeting room and guestrooms).**
* **Complimentary use of dog beds and dog bowls upon request.**
* **Access voice-mail from your guest room by dialing 4160.**
* **Dial 0 to reach the hotel operator and be connected with services, businesses or other guests.**
* **Local calls cost 95 cents plus additional fees depending on the length of the call.**